



Month	# of Wks.	Day of Week	Dates	Topics
Unless otherwise noted, all Telecourse sessions begin at 12:00 p.m. Eastern				
January 2009				
	1, 2, 3 of 6	Tues.	Jan. 13, 20, 27	a) Step-by-Step: How to Complete the New IRD
February 2009				
	4, 5, 6 of 6	Tues.	Feb. 3, 10, 17	b) Step-by-Step: How to Complete the New IRD
February 2009				
	1	Mon.	Feb. 23	Probation & How to Respond to Adverse Actions
March 2009				
	1	Thurs.	Mar. 24	Ask Partners!™ Spring Warm-Up Freebie
April 2009				
	1, 2, 3, 4 of 5	Tues.	Apr. 7, 14, 21, 28	a) How to Complete the PIF and Prepare for the Site Visit
May 2009				
	5 of 5	Tues.	May 5	b) How to Complete the PIF and Prepare for the Site Visit
May 2009				
	2	Tues.	May 19 & 26	Annual Program Review
August 2009				
	2	Thurs.	Aug. 6 & 13	IRD Update - What's New For those familiar with the IRD process
September 2009				
	1, 2, 3 & 4 of 5	Tues.	Sept. 8, 15, 22, 29	a) How to Complete the PIF & Prepare for the Site Visit
October 2009				
	5 of 5	Tues.	Oct. 6	b) How to Complete the PIF & Prepare for the Site Visit
October 2009				
	2	Thurs.	Oct. 15 & 22	Institutional Mid-Cycle Review
November 2009				
	2	Thurs.	Nov. 12 & 19	You asked for it! -This Topic Will Be Chosen by Our Telecourse Passport Clients-
December 2009				
	2	Fri.	Dec. 4 & 11	The Role of the DIO