

# TOP 10 Benefits to Conducting an Institutional Mid-Cycle Review



An educational resource brought to you by Margie Kleppick, President & CEO

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*Are you in a state of constant readiness? If ACGME walked in today to conduct your Institutional Review, would you make the grade?*

*A small contingent of institutions is making it their objective to be in a constant state of readiness, and that is an outstanding goal. However, the vast majority of institutions can't even imagine getting there! They are lucky if they can keep up with their Annual Program Review Report, their GME Annual Report and their Internal Review Reports.*

*Yet, there is one, key best practice that could give every institution a better footing in preparation for their institutional review, as well as give them more information to prepare all those reports AND a huge lead on making critical changes before it's too late. . .it's the Institutional Mid-Cycle Review.*

## 1 Benefit #1: Opportunity to Update Your IRD

For many, getting a head start to update their IRD is one of the biggest motivators for doing a Mid-Cycle Review. Certainly, using this opportunity to create or update a grid where you track all citations, recommendations and progress from Attachment 1, is invaluable.

## 2 Benefit #2: Chance to Check for NEW Requirements

What better time to catch up on approved and pending institutional requirement changes but mid-cycle when you still have ample time to address them? This is the time to provide educational sessions that utilize questions from the IRD to educate on requirement changes, especially for new PDs who don't realize how their performance affects the institution.

## 3 Benefit #3: Occasion to Identify Your Strengths AND Weaknesses

Beyond fulfilling the requirements, preparing an "Attachment 1," and comparing it to the last at Mid-Point, gives you the occasion to objectively get a clearer view of your strengths and weaknesses. We have found institutions who pay particular attention to chronic issues demonstrate a greater, positive effect come Institutional Review time.

## 4 Benefit #4: Ability to Monitor Your Action Plans AND Progress

This is the heart of the value of a Mid-Cycle Review. It gives you the ability to step back and take inventory, to see how well your plans are going since the last IR, as well as force you to look objectively at the progress you HAVE made while still having ample time to make course corrections and adjust plans and timelines.

## 5 Benefit #5: Opening for Review of Your GME Policies

Practices and philosophies that affect how we manage our GME program change, but have your policies kept pace? Mid-cycle is your opening to address the changes that you are living but that aren't reflected yet in your policies. Come IR time, you'll want to show that your institution walks its talk.

## 6 Benefit #6: Opportunity to Evaluate the Effectiveness of Your GMEC

GMEC oversight and involvement continue to become more important, accreditation-wise, but also to the effective management of your program's success. Now is the time to re-engage your GMEC through education, evaluations or simply a check-in to determine mid-cycle what should be done to become a more cohesive and dynamic team that gets results.

## 7 Benefit #7: Juncture to Assess Program Letters of Agreement AND Affiliation Agreements

Have you made changes to your curriculum that should be added or removed from your current letters? Any changes in your leadership or with teaching faculty of the sponsoring institution or the participating sites you work with would require you to revise your current agreements as well.

## 8 Benefit #8: Time to Monitor Program Progress Versus Past Citations, Internal Review Recommendations and Annual Review Report

There are numerous reports generated regularly within your accreditation cycle. The Mid-Cycle Review gives you a point in time to coalesce key pieces of information from each and make them a cohesive whole. Having not only a 30,000-foot view, but an in-your-face view of the entire institution has power.

## 9 Benefit #9: Instance When Available GME Resources Can Be Assessed

Best practices, ample resources and adequate time are subjective terms. Yet, the Mid-Cycle Review is far enough into your accreditation cycle to assess whether you have all of the tools, people, and resources to make it to the end of this cycle more successfully. Isn't that your goal? With one or more years left in your cycle, now is the time to either confirm that you have what's required to end the race or that you need to adjust budgets, rearrange staffing and refocus your GMEC.

## 10 Benefit #10: Moment to Evaluate Your Programs' Progress on Phase III

It's hard to believe that this requirement isn't new. Many faculty and residents still do not understand what it means to link outcomes to program improvement. If you do an Institutional Mid-Cycle Review, also take the time to educate your faculty and residents. Continuously update your examples of program improvement so that you are ready to answer the questions in the IRD.

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## Institutional Mid-Cycle Review

2-Session Telecourse

Thursdays, October 15 & 22

12 Noon-1 p.m. ET

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